| Company | | Phone | |

| Address | | Mobile (of the contact person) | |

| ZIP code; City | | Fax | |

| County/District | | E-mail | |

| Contact person | | VAT no. / Registration no. | |

Order by e-mail: romexpo@romexpo.ro

ORDER: RENTING OF CONFERENCE HALLS

We order according with the items checked below and we also accept the Special Conditions in the Application Contract and the General & Technical Conditions of the Fairs and Exhibitions organized within ROMEXPO Exhibition Centre.

Code	Check	Description
		RENTING OF CONFERENCE HALLS
005.020.200.000		Cupola Hall - 100 seats, theatre style
005.010.030.000		N. Titulescu or V. Madgearu Hall (B3 Pavilion) - 75 seats, theatre style
005.025.010.015		Press Corner - B3 (4x5M)
		EQUIPMENT RENTING
005.030.010.000		Sound installation (amplifier & max 2 microphones) – renting 8h
005.030.011.000		Sound equipment (mono system microphone) – renting 8h
005.030.020.000		Sound installation (amplifier & max 2 microphones) – renting 4h
005.030.021.000		Sound equipment (mono system microphone) – renting 4h
005.030.030.000		Sound installation (amplifier & max 2 microphones) – renting 2h
005.030.031.000		Sound equipment (mono system microphone) – renting 2h
005.030.040.000		Sound installation (amplifier & max 2 microphones) – renting 1h
005.030.041.000		Sound equipment (mono system microphone) – renting 1h
005.030.045.000		Wireless microphone – renting max 8h
005.030.047.000		Audio microphone for conference – renting max 8h
005.030.090.000		Video projector (screen included) – renting 8h
005.030.100.000		Video projector (screen included) – renting 4h
005.030.110.000		Video projector (screen included) – renting 2h
005.030.120.000		Video projector (screen included) – renting 1h
005.030.125.000		Laptop – renting 8h
005.030.126.000		Laptop – renting 4h
005.030.127.000		Laptop – renting 2h
005.030.128.000		Laptop – renting 1h
005.030.161.000		Plasma TV (renting 1 day)

Order date: City   Exhibitor's Signature

Code	Check	Description
005.030.290.000		Portable projection screen (1,5 M X 1,5M) – renting 8h
005.030.300.000		Portable projection screen (1,5 M X 1,5M) – renting 4h
005.030.310.000		Portable projection screen (1,5 M X 1,5M) – renting 2h
005.030.320.000		Portable projection screen (1,5 M X 1,5M) – renting 1h
005.030.330.000		Laser Pointer (Laser Pointer Geha) – renting 8h
005.030.665.000		Digital video camera and operator – renting 4h
005.030.691.000		Transposing Video Footage on CDs – renting 1h
005.030.696.000		DVD Player (renting 8h)
005.030.703.000		Color Photos on CD

RENTING INTERNET SERVICES

Code	Description
005.035.000.015	PC configuration
005.035.000.025	Internet traffic included for 8h (max 20 Mbps) –wireless access/day
005.035.000.075	Wired internet connection 1 Mbps (modem renting and installation)/day
005.035.000.080	Wired internet connection 2 Mbps (modem renting and installation)/day
005.035.000.085	Wired internet connection 3 Mbps (modem renting and installation)/day

We intend to organize an event, according with the following timetable

Date   **Timetable**

|____|.|_____|.|_____| from |___|.|___| to |___|.|___|

|____|.|_____|.|_____| from |___|.|___| to |___|.|___|

|____|.|_____|.|_____| from |___|.|___| to |___|.|___|

Estimated number of participants: |_____|

Event name / Theme:

Our team will be glad to assist you with the planning and implementation of a small or large event.
Please indicate the person to contact in your company and we will call you to discuss all further details.

|_____|
Order date   **City**   **Exhibitor's Signature**